



SAINT BRIDGET CATHOLIC SCHOOL

Building tradition through faith and learning!

Guided Learning Plan 2020-2021

Elementary School Campus - 6011 York Road, Richmond, VA 23226
Middle School Campus - 6112 Three Chopt Road, Richmond, VA 23226

Saint Bridget Catholic School is a Catholic, Christ-centered environment that provides a strong academic curriculum and fosters spiritual growth, moral development, and the pursuit of excellence in the whole person.

The school remains dedicated to this mission and is committed to opening our campuses to all students unless otherwise directed by the Diocese or Governor. The State of Virginia's return to school plan, *Recover, Redesign, Restart 2020*, provides guidance on the steps all school must take to reopen.

The Response Team recognizes there will be times when not all students will be able to receive in-person instruction. Therefore, this Guided Learning plan is presented for situations *when entire cohorts of students* are to receive virtual instruction. This interruption to in-person instruction may occur when an entire cohort of students is in quarantine or the State of Virginia moves into Phase 2 or Phase 1.

Remote Attendance is the option for *individual students* who do not receive in-person instruction.

Under Phase 2 of the State's plan, students in grades Junior Kindergarten through 3rd may receive in-person instruction on campus (with appropriate actions taken to mitigate the potential spread of the COVID-19 virus), while students in grades 4th through 8th would receive instruction virtually.

Under Phase 1 of the State's plan, students in grades Junior Kindergarten through 8th would receive instruction virtually.

After a great amount of consideration and contemplation, this plan is presented as the best plan for Saint Bridget given our current circumstances and available resources. The Response Team also recognizes this plan is not ideal for all students and families.

The Guided Learning plan will continue to be refined as more information becomes available. Updates will be provided as needed. If you have any questions about the information in this plan, please contact Laura Dvornick Clift, EdD., Principal, 804-288-1994, ldclift@saintbridget.org

GUIDED LEARNING

Scenario B

Guiding Principles

Three guiding principles served as navigating points for decision-making during the plan's development. These principles will continue to guide the Administration and Response Team as the school moves forward toward reopening, and beyond. The principles are:

- Ensure the safety, health, and spirituality of our students, faculty, and staff
- Maintain the commitment to high-quality, continuous learning in a changing world
- Nurture the well-being of the whole child



Guided Learning

If your child's entire cohort is not receiving in-person instruction, your child will participate in Saint Brigid Catholic School's revised Guided Learning plan. Guided Learning is an off-campus learning option using a virtual platform. Guided Learning is not the same, in scope or intent, as the Remote Attendance program in which individual students may select to participate.

Guided Learning is a blend of synchronous (live instruction) and asynchronous (independent) learning with regular teacher interaction to ensure students are receiving an academically fulfilling experience that meets the students' educational needs.



Contacts

If you have general questions or suggestions regarding Guided Learning, please contact us at information@saintbridget.org. This email is checked regularly and the appropriate individual will respond to you in a timely manner. As always, you may contact your child's teacher directly or any of the building administrators.

If you have a question about...

Please contact...

a learning activity or course assignment.	your child's teacher.
a technology issue or support.	Akela Silkman (JK-3) asilkman@saintbridget.org Eric De Boer (4-8) edeboer@saintbridget.org
a student learning concern	Melanie Dooley (JK-2) mdooley@saintbridget.org Lauren Hill (3-5) lhill@saintbridget.org Kathleen Mackey (6-8) kmackey@saintbridget.org
a student support concern.	Erin Hurley ehurley@saintbridget.org



Communication

Saint Bridget School will use several tools to support communication. These tools include:

Tool	Audience	Description
Email	Parents Students	Email will be used for major communications to and from the Administration and teachers.
FACTS SIS	Parents	FACTS SIS will serve as our primary tool to communicate information, resources, and academic progress to parents. Parents should review FACTS SIS accounts regularly.
CANVAS	Students	CANVAS serves as our core learning platform for all students.



Instruction

To support students with Guided Learning, classroom teachers will provide direct instruction throughout the day. This instruction will be conducted through ZOOM meetings and will be scheduled in advance. Students will receive the link to the meetings.

Students will have access to all regular learning materials throughout the Guided Learning period. Lessons will be a continuation of the school program started during in-person instruction and will follow the adopted Consensus Curriculum for all content areas.

This Guided Learning plan is intended to provide an overview of the program and does not provide specific day-to-day detailed plans. We recognize the individual needs of classrooms and students differ; therefore, teachers have the professional flexibility to provide the instruction best suited to the needs of their students. Teachers will communicate their detailed instructional plans directly to the students and/or families.

During Guided Learning, maintaining relationships with peers and our faith community is important. Therefore, in addition to the daily direct instruction, students will connect to their classmates, teachers, and the school community through virtual events. These events include daily announcements, birthday wishes, spirit days, and Morning Gatherings. Students also will participate in virtual Mass with their classmates, on a weekly basis.

Students will receive grades on work completed during Guided Learning and this progress will be reflected on official interims, report cards, and transcripts.

The Guided Learning plan will follow the published school calendar.



Expectations and Recommendations

Please be mindful that:

- Guided Learning is “school.” Students should be dressed and prepared for learning, they should not be participating in class from in their beds or while in night clothes.
- Students are expected to participate in all activities presented by the teacher, at the time they are presented.
- Guided Learning is not “vacation” time; therefore, please avoid traveling. If students are participating in Guided Learning, they are either in quarantine or the State has mandated increased restrictions – a family trip would not be appropriate in either circumstance.

Tips to support your child:

- Organize a dedicated learning space at home with all the materials your child will need to work efficiently. This should be a common, quiet space with internet access where your child can be supervised.
- If your child will be using the device camera, please review the surroundings. All video conferencing and recording should be done in a common space with a neutral background, if possible.
- Please help your child keep a regular bedtime and engage in physical activity as often as possible.



Primary Grades (JK, K, 1, and 2)

During Guided Learning, teachers will plan activities connected to our curriculum and guided by clear learning objectives. Teachers will share a weekly packet on Monday afternoons between 12NOON and 1 PM. These packets contain learning activities and materials necessary for the week's activities. Activities that are completed during the week are to be returned to the teacher the following Monday afternoon, when the new packets are distributed.

There will be a balance between digital and non-digital activities. The primary form of communication between teachers and families will be email. We recognize every family's circumstances are different and that completion of some of these activities will require increased parent support and engagement.

We request parents partner with teachers in the following ways:

- Monitor email updates daily.
- Share in the learning activities with your child and check in regarding progress.
- Contact your child's teacher with questions or concerns.
- Parents will be asked to return some of the provided activities so teachers can monitor student progress.

Key points:

The official school calendar will be followed. Therefore, previously identified days set aside as student holidays will remain holidays and no assignments will be given on these days.

Specialist teachers will provide direct instruction weekly.

JK & K Sample Daily Schedule

Monday – Preparation and Packet Day

Tuesday – Friday Sample Daily Schedule:

8:00-8:30	Morning Meeting/Prayer
8:30-8:45	Calendar
8:45-9:00	Movement Break
9:00-10:00	Language Arts <ul style="list-style-type: none">• 9:00-9:15 Whole Group Mini-Lesson• 9:15-10:00 Stations (Small Group, Independent Work*, Raz Kids/Tech)<ul style="list-style-type: none">○ 9:15-9:30 Station 1○ 9:30-9:45 Station 2○ 9:45-10:00 Station 3
10:00-10:15	Break (Snack)
10:15-11:00	Math <ul style="list-style-type: none">• 10:15-10:30 Whole Group Mini-Lesson• 10:30-11:00 Small Group/Independent Work
11:00-11:45	Lunch/Recess
11:45-12:30	Specials
12:30-1:00	Content (Whole Group)
1:00-1:10	Wrap Up/Closing Prayer

*Independent work will include activities from the weekly packet. Packet Pick Up is on Mondays between 12:00 and 1:00pm.

1 & 2 Sample Daily Schedule

Monday – Preparation and Packet Day

Tuesday – Friday Daily Schedule:

8:00-8:30	Morning Meeting/Prayer/Religion
8:30-9:50	Reading <ul style="list-style-type: none">• 8:30-8:50 Whole Group Mini-Lesson• 8:50-9:50 Stations (Small Group, Independent Work, Raz Kids/Read to Self)<ul style="list-style-type: none">○ 8:50-9:10 Station 1○ 9:10-9:30 Station 2○ 9:30-9:50 Station 3
9:50-10:00	Break/Snack
10:00-10:45	Specials
10:45-11:00	Calendar/Grammar
11:00-12:00	Math <ul style="list-style-type: none">• 11:00-11:15 Whole Group Mini-Lesson• 11:15-12:00 Small Group/Independent Work
12:00-1:15	Lunch/Recess
1:15-1:45	Science/Social Studies (Whole Group)
1:45-2:15	Independent Work/Small Groups
2:15-2:30	Wrap Up/Closing Prayer

*Independent work will include activities from the weekly packet. Packet Pick Up is on Mondays between 12:00 and 1:00pm.



Intermediate Grades (3, 4, and 5)

During Guided Learning, teachers will plan activities connected to our curriculum and guided by clear learning objectives. Teachers will share a weekly plan by 12 NOON Monday afternoons. These plans contain learning activities and materials necessary for the week's activities. Activities that are completed during the week are to be returned to the teacher by the following Monday afternoon, when the new plans are distributed.

There will be a balance between digital and non-digital activities. The primary form of communication between teachers and families will be CANVAS. We recognize every family's circumstances are different and that completion of some of these activities will require increased parent support and engagement.

We request parents partner with teachers in the following ways:

- Monitor FACTs updates daily.
- Share in the learning activities with your child and check in regarding progress.
- Contact your child's teacher with questions or concerns.
- Students will be asked to return some of the provided activities so teachers can monitor progress.

Key points:

The official school calendar will be followed. Therefore, previously identified days set aside as student holidays will remain holidays and no assignments will be given on these days.

Specialist teachers will provide direct instruction weekly.

Intermediate 3rd Grade Sample Daily Schedule

Monday – Preparation Day

Tuesday – Friday Sample Daily Schedule:

8:00-8:25	Morning Meeting/Prayer
8:25-9:45	Reading/Language Arts <ul style="list-style-type: none">• 8:25-8:45 Whole Group Mini-Lesson• 8:45-9:45 Stations (Small Group, Independent Work, Read-to-Self)<ul style="list-style-type: none">○ 8:45-9:05 Station 1○ 9:05-9:25 Station 2○ 9:25-9:45 Station 3
9:45-10:00	Break/Snack
10:00-11:00	Math <ul style="list-style-type: none">• 10:00-10:30 Whole Group Mini-Lesson• 10:30-11:00 Small Group/Independent Work
11:00-11:45	Content Area Whole Group (Science/Social Studies/Writing)
11:45-1:00	Lunch/Recess
1:00-1:45	Specials
1:45-2:15	Religion Whole Group
2:15-2:30	Check In/Gathering/Closing Prayer

*Independent work will include activities from the weekly packet. Packet Pick Up is on Mondays between 12:00 and 1:00pm.

Intermediate 4th and 5th Grade Sample Daily Schedule

Monday – Preparation Day

Tuesday – Friday Sample Daily Schedule:

8:00-8:30	Morning Meeting/Prayer
8:30-9:20	Math <ul style="list-style-type: none">• 8:30-8:50 Whole Group Lesson• 8:50-9:20 Small Groups/Independent Practice
9:20-9:30	Movement Break/Snack
9:30-10:50	Reading/Language Arts <ul style="list-style-type: none">• 9:30-9:50 Whole Group Mini-Lesson• 9:50-10:50 Stations (Small group, Independent work, Read-to-Self)<ul style="list-style-type: none">○ 9:50-10:10 Station 1○ 10:10-10:30 Station 2○ 10:30-10:50 Station 3
10:50-11:00	Movement Break
11:00-11:30	Writing/Grammar
11:30-12:00	Science/Social Studies
12:00-1:00	Lunch/Recess
1:00-1:45	Religion and Closing Prayer
1:45-2:30	Specials

*Independent work will include activities from the weekly packet. Packet Pick Up is on Mondays between 12:00 and 1:00pm.



Middle School Grades (6-8)

During Guided Learning, teachers will plan activities connected to our curriculum and guided by clear learning objectives. Teachers will share all assignments and resources through the CANVAS platform. We strongly encourage students to use STEP time to contact teachers if additional support is needed. Assignments that are completed during the week are to be returned to the teacher following the directions provided by the teacher.

There will be a balance between digital and non-digital activities. The primary form of communication between teachers and students will be CANVAS. We recognize every family's circumstances are different and that completion of some of these activities will require increased parent support and engagement.

During Guided Learning, your child will follow their daily schedule. Time for both direct instruction and independent practice is provided during each class period. Many of the activities teachers assign will be graded. These grades will be posted in FACTS.

Key points:

The official school calendar will be followed. Therefore, previously identified days set aside as student holidays will remain holidays and no assignments will be given on these days.

Expectations for students:

- Identify a comfortable, quiet space to complete work effectively and successfully.
- Regularly check email and CANVAS for announcements, assignments, and communications from teachers.
- Complete assignments with integrity and academic honesty.
- Be sure the Chromebook camera is on and the student is visible during instruction.
- Follow the Saint Bridget Technology Acceptable Use Policy.
- Communicate actively with teachers if there are any questions, if any additional support is needed, or if deadlines will not be met.

We request parents partner with teachers in the following ways:

- Monitor FACTs updates daily.
- Review the learning activities with your child and monitor progress.
- Contact your child's teacher with questions or concerns.

Middle School Grades 6, 7 & 8 Daily Schedule

Monday – Preparation Day

Tuesday – Friday Sample Daily Schedule:

7:45 – 8:00	Morning Gathering
8:00-8:50	1 st Period
8:50-9:40	2 nd Period
9:40-10:30	3 rd Period
10:30-11:20	4 th Period
11:20-12:10	Lunch/Break
12:10-12:40	STEP/Office Hours
12:40-1:30	5 th Period
1:30-2:20	6 th Period

Students are encouraged to conference with teachers during the scheduled STEP period.

Additional Resources

[Schools are Closing. Now what?](#)
[What resources do parents have? Mo Willems Daily Doodle](#)
[Wide Open School](#) from Common Sense Media

Faith Resources:

Saint Bridget Church daily mass
Children's Leaflet for Sunday mass

Age-appropriate media suggestions from Common Sense Media to keep the whole family engaged:

[Best Music Apps and Games for Kids](#)
[New Kids' TV Shows](#)
[50 Books All Kids Should Read Before They're 12](#)
[Best Family Movies](#)
[Common Sense Selections](#) highlighting the best movies and TV shows
[Sibling Watch-Together TV](#)
[Best Documentaries for Kids and Families](#)

Tools to help keep kids focused and learning at home:

[17 Apps to Help Kids Stay Focused](#)
[Apps That Act Like Math and Science Tutors for Homework Help](#)
[Free Educational Apps, Games, and Websites](#)
[Top Time-Management Apps](#)

Stress-management Resources:

When everything feels overwhelming, check out [tips for taking in rapidly changing news](#).

De-stress together with [meditation apps for kids and families](#).

Get the blood flowing and elevate the mood with these [25 dance games](#) (you might need to buy a special control from Amazon).

[Apps, websites, and video games](#) that inspire running, jumping, and more to stay active.

Digital Literacy Resources

[Amazon](#)

[Apple Books](#)

[Barnes & Nobles](#) (Nook)

[BookBub](#) A really neat site where you can build a book profile and you will get a daily email of any books that are daily deals from the above mentioned providers.

[Book Perk](#) This site provides materials for \$0.99-\$4.00 from sources such as Amazon, B&N, Apple Books, Google, etc.

[Book Riot](#) This is a book recommendation site, which has daily deals where you can download books under \$2.00. (Our very own Mrs. Willoughby has written articles for this site). <https://bookriot.com/2017/08/28/free-books-online/>

[Chesterfield County Public Library Disney Digital Books](#)

Revised 12/20

[Epic Books](#) Access to over 35,000 books and videos for students 12 and under. <https://bookriot.com/2017/08/28/free-books-online/>

[Goodreads](#) Build your own bookshelves, track your progress. See what others are reading. Read peer reviews.

[Henrico County Public Library](#)

[Pizza Hut Book It Program](#) This is more for reading activities and printable resources. They sometimes offer access to a limited amount of books for free. (Usually about three per year).

[Powhatan County Public Library Scholastic eBooks](#)

[Richmond Public Library](#)

[Skybrary](#) (Originally Reading Rainbow) Hosted by Levar Burton. Contains interactive books by categories, as well as, supplemental videos.

[Wattpad](#) A free site that allows potential authors to post materials and have others edit or critique the work. (Interactive). Read thousands of compositions for free. Some works have been published and even made into movies.

World Language Resources:

[Rockalingua: Spanish Lessons and Learning for Kids](#)

[Spanish Playground: Spanish Learning](#)

<https://www.duolingo.com/>