

Attending:

**Saint Bridget PTO Board September 15, 2020
Perseverance, Flexibility, and Understanding!**

Agenda:

- **Opening Prayer:** Missy Wood

- **Welcome: Amanda Graziano**
We hope to meet in person soon. Many thanks to the staff for their hard work this year, keeping safe and happy. And to PTO!

- **School Leadership Report:** Dr. Clift
 - School updates

Transition to reopening has been smooth. Kids and teachers excited and after 4 weeks, still so! 5% started remote. 4% remain, and will likely come to in-person in the weeks to come. Friday is a noon dismissal to look at CDC guidance on plans. Welcome look at school web site

- Fun Run pop up - donations to PTO, also link to Bridget Boutique to buy spirit wear. PTO gets 6.5% of everything sold, without having to do anything or touch anything.
 - Oct 14 (wed) State of the School Address - tentatively scheduled for 6:00 pm
 - Looking for a person to take on a PAID position through CARES to help wipe down surfaces, disinfect, and help w middle school lunches. 3-4 hours a day
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- **Admission & Development Director's Report:** Mrs. McGee
 - Admissions - still at 470. We are not accepting any more applications for 20-21. Will be rolling into 21-22 school year in October.
 - Dates for annual appeal - Liz and Gina working on a letter to review
 - Stem Quest update - meeting with DeBoer and Silkman next week
 - Open houses - In October, virtually.

 - **Teacher's Report:** Mrs. Dingus
 - Getting used to teaching, new normal. Thank you for making teacher work week more special

- Spread the word to room moms that teachers do plan to meet.
 - Love being back with the kids!
 - Bulletin board- do each month -Allice or someone else interested? Are we allowed to be in school to do this? Not necessary to do this right now since no one is coming to the school
 - How are we addressing racial diversity in the classroom? Dr Clift - Using seven themes of Catholic School Teaching to address this, through the lens of our faith.
- **President's Report:** Amanda Graziano
 - Read PTO Thank you notes - lots of thank you notes to read! She read one as a sample to share gratitude from teachers.
 - Boosterthon updates - all info is on the web site. In first week, we already had \$2000 in pledges. Expect this will be a hit, as it replaces Bulldog Blast and Carnival. Following 7 themes of the Catholic Faith. Still need to get excited and get people to pledge - dunking booth? Kids will start to come home being excited. Tshirts being ordered. This will be a fun event and will raise money!
 - Communication - Communications should go through Caryn who will send to Amanda, then to Adelaide. Deadline is second to last Friday of the month.
 - Dates of Meetings for the year- Second Tuesdays of the month at 6:00 PM - should be able to meet in MPH in October
 - PTO thank you note- please sign
- **Vice-President's Report:** Angie Heyming
 - Winter Fundraiser Update
- **Used-Uniform-** Erin Sedwick and Angie Heyming
 - Update on sales from summer sale - they have streamlined and organized it to prepare for October event
 - Fun to have a lot of new families in the gym. Sold a lot, lots of new families there. Pleasant experience and we made a lot of money.
 - We will get the final amounts later
 - October 2 is used uniform sale.
 - Drop off date: would like to do a tub under the overhang the week before

- **Secretary's Report:** Jennie Shaw
 - No report
- **Treasurer's Report:** Susanna Burt and Lauri
 - Review how a new request form should be completed and share form. Give all info - vendor, and amount.
 - For large expenses, PTO members may request use of the PTO debit card. Need 24-48 hours for PTO debit card.
 - Selling masks - going to school fundraising. Offer to all staff to have a free one.
- **Volunteer Coordinator-** Amy Murphy
 - Update on volunteers - beginning of the year, sent out info on vol opportunities as well as at Book Day. Lots of parents signing up and being engaged.
 - Update on volunteer forms, tracking and prizes - sign up through events, people fill out into their own form, sent out quarterly. There are three rewards. Anyone gets a dress pass, next level is gift card or spirit wear, and one winner at end of year for a big prize. Will determine logistics later.
 - PTO should be included in these hours - for dress pass of course but Dr Clift said optics might look weird if a board member always wins. PTO will be exempt from other things.
- **Communications:** Caryn Molands
 - Once a month we will send out a newsletter, ***Bridget Bulletin***. That monthly newsletter will be emailed to all families the last Friday of the month. It will contain information on events coming up the next month.
 - All information should come directly from Caryn Molands.
 - The deadline for Caryn to submit finalized items for the monthly newsletter is the **second to last Friday of the month**.
 - *Each Wednesday we will send out Bridget Bulletin Tidbits*. This will be a **short email** with bulleted information on what is coming up for the next week. I will need the final submission from Caryn by noon the Friday before.

- **Faculty Support:** Allice Mitchell and Laurie Oldiges
 - Teacher work week update- (was a gift given to staff?)
 - PTO ordered everything, and the staff organized everything since they couldn't come in. Staff said it worked out very well! Only "picked up the phone" said Grace Ann, but everyone was so happy!
 - Use current funds from last year collection for breakfasts, lunches, cupcakes, etc. - we will not ask parents again for money for this
 - Teacher Appreciation Week dates: Monthly Birthday Cupcakes: collect money from parents ahead of time for teacher appreciation week - YES, cupcakes are still allowed! Pearls or Kilwyns.
 - Christmas Purse: Send the letter November ____; Purse will be_____

- **Fundraising:** Colleen Cook
 - Date for Fundraiser - 2/6/2021
 - Theme - 80s
 - Location - MPH
 - Colleen discussed event culture right now. Hoping to plan for February and an early Christmas gift from Jesus in the form of a vaccine.
 - Committee - lots of new people offering to help.
 - Is it okay that you have on record where everyone works? So as to ask for gifts? Dr Clift will research that.
 - ANGIE - Free dress passes - do we keep selling them? Amy Murphy had an idea - if you volunteer you get a free pass. On your honor, \$20 for free dress passes - if you were not able to purchase dress pass...these will be offered this option?
 - Outdoor movie plan - pushing to spring for people who purchased tickets and have a party in the front yard in the spring.
 - Teacher fixed parties will probably still happen.

Christmas Shop: Katie Ellington

- Fun festive atmosphere to create a yearly event that the kids remember and raises money
- In person or online. Could be roaming, storefront
- two days, 15 mins in between for disinfecting.
- Gift tags instead of budget
- Gifts are \$2 and under. would charge \$5 - for PTO
- Hope for 600 gifts plus 80 for pets
- Need volunteers to run event
- 3200 in gifts, supplies + plus other = \$3800

- Three vendors
- Upfront cost - \$1300
- Super passionate about making it magical!
- **Community outreach:** Aaron Bumgarner
 - Oyster Roast update - cancelled
 - Amazon rewards updates - \$2700 from Amazon Smile!
- **Hospitality:** Maria Brown and Laura Musick
 - JK/K and Ice Cream Social recap - were able to do in-person and on zoom. In-person was a good success. There were a lot of people and we hope it felt safe. Ice cream was a drive through. Amazing turnout. Vendor was great - use her again next year! Spent more money but worth it to have individually wrapped items.
 - Buddy program had challenges and Maria did a lot to match families as new families got closer to school's start. Amanda asked for buddy families to reach out again now.
 - Provide hospitality at various events (Teachers to give PTO a 1-2 week notice for events like guidance, art shows, etc.)
- **Room Parent Coordinator:** Shannon Weinstein
 - All room parents are set.
 - waiting for teachers to get settled and be able to address the calendar for sign-up geniuses. She made a manual!
- **Service: Still need a chair for this**
 - Need to see if we will even have a service day this year. Send ideas on co-chairs
- **Spirit:** Katie Payne and Kathryn Greber
 - Trunk or Treat - Friday October 30, 5-7 pm. (Maybe we could do a drive through Trunk or Treat, where kids stay in their cars and we have host families hand out candy (with masks and gloves on) as they drive through the blacktop) - Dr Clift - we can put together a plan. It's a huge tradition, let's support it in person. Katie will discuss further w Dr Clift
 - Bingo - Friday, January 22 (I found an awesome Bingo site that emails Bingo cards that can be printed out at home - you then use Zoom to host a big Bingo party. We can send the prizes home with the students the following week)- Can wait to determine. Can use MPH family units with spacing tables.

- Father Daughter Dance - Friday, April 2
- Mother Son Outing - Sunday, May 16
- **Spirituality: Missy Wood**
 - Church still sign up genius, trying to get families comfortable coming back to church
 - **Athletics: Cuong Nguyen**
 - Update on Golf tournament
 - Fall sports started last week. Working hard to make it safe and fun!
 - Last week started but was a rain-out.
 - Greenspace update: hit our goal - raised over \$54,000 - another \$5K in company match coming in
 - Long-term lease!
 - Restroom and storage area on site.
- **Service Team: Marie Swider**
 - Service Team updates
 - Speak up 5 K - had 30 students plus families at Bandy field. Even picked up a few kids to run. Good feedback
 - Challenges for the year ahead
 - Flowers on Fridays for parishioners - students to bring flowers and donated vases, families to distribute to homebound parishioners. Mentioned a veteran turning 100!
 - Welcomes ideas for other projects that do not involve asking for money.

NEXT MEETING: [October 13, 2020 - 6 PM \(PTO Library\)](#)